

TENAX SCHOOLS TRUST

**Teacher Training and Development Committee
Terms of Reference 2021-22**

The Teacher Training and Development Committee (the Committee) is a sub-Committee of the Trust Board, to whom it is accountable.

Purpose

To ensure accountability for the Trust's Teaching School Hubs (TSH) and SCITT against its strategic objectives and oversee the wider continuous professional development of Tenax teaching staff. The remit of the Committee covers Teacher Training and Development both across the Tenax Schools Trust and across the two Teaching School Hub (TSH) areas of West Kent and East Kent. In discharging these responsibilities, the Committee will be mindful of the distinctive character of the Trust and of the Principles of Public Life (Nolan Principles).

Membership

The Committee shall comprise a minimum of 4 members, one of whom shall be the Trust's Executive Lead on Teacher Training and Development. The remaining members will be appointed by the Board from amongst their membership; one of whom will be appointed Chair.

The Director of Professional Development (incl. Teach Kent & Sussex and Kent Teaching School hub) will be in attendance at all meetings to report on the work in this area. Other professional colleagues may be invited to attend from time to time.

Meeting frequency

The Committee shall meet at least 3 times each year and its proceedings shall be recorded and reported to the Board at the earliest convenient time; and in any case at the next meeting of the Board.

Where operationally necessary, the Committee may conduct business by email, provided that any decisions taken are minuted at the next meeting of the Committee.

Quorum

The quorum for a meeting, and any vote on any matter there, shall be three members, of which at least two must be Trustees.

Key governance responsibilities

1. To take responsibility for the creation of the strategic vision and for delivery of key success metrics for TSH as per terms and conditions of grant
2. To agree Key Performance Indicators for SCITT and to take responsibility for progress towards achieving them
3. To identify and monitor key risks and controls for TSH and SCITT
4. To agree strategic objectives for the ongoing professional development of all Tenax teachers

The Committee shall not act beyond the powers delegated to it by the Board and shall, in the case of any serious matter of concern relating to its remit, report to and seek advice from the Board. Budget and financial monitoring associated with these areas will be overseen by Finance and Audit Committee.